



Veritas Academy

NEW STUDENT Application Checklist 2012-2013

Final acceptance is contingent upon following all steps below. A Letter of Acceptance will be sent once all criteria are met.

STEP 1- Mail the following items (retain a copy of this checklist for your reference):

- Family Application
- One Student Application per child
- Parental Agreement form (signed by both parents)
- Complete a Tentative Course Plan for each student for the upcoming school year
- Check for the total fees due (see the Fee Schedule & Calculator below)
- Photocopy of Birth Certificate for each child
- **For students entering grades 1 – 9:** Most current Transcript/Report Card (if transferring from a public or private/umbrella school) or most recent test scores or portfolio evaluation (if homeschooled). *Note: These reports/scores may be from either Spring 2011 or Fall 2011 if the Spring 2012 results are not yet available.*
- **For students entering grades 10 or 11:** Contact us for instructions before submitting your application.

STEP 2 – Attend a mandatory Orientation Meeting

- You will be contacted and scheduled for a meeting once your application is reviewed
- At least one parent must attend. We encourage high school students to attend as well.

STEP 3 – Attend a Family Consultation or Phone Contact after attending the Orientation

- Most students entering grades K through 8 will only require a Phone Contact after the Orientation Meeting
- Students entering grades 9 – 11 will require a personal Family Consultation to discuss high school plans

STEP 4 – Mail (or bring to consultation) any missing/required/outstanding items such as:

- Immunization records (the “Blue” form)
- Current school physical form (less than 3 years old) – the “beige” form

Fee Schedule 2012/2013

Tuition:	Prior to April 1st	April 1st or later
Kindergarten - 5 th grade (includes annual testing/portfolio review)	\$150	\$200
6 th – 8 th grade (includes annual testing)	\$250	\$300
9 th - 12 th grade (includes annual testing for 9 th -10 th grades)	\$350*	\$400*
*Senior Fee (includes diploma, transcripts, and graduation ceremony)	+\$100	+\$100

Discounts:

Family discount (applies to second and subsequent students)	-\$25/student
Smith Prep students	-\$25/student

Discounted FPEA membership for 2012/2013 (per family) \$20
(Membership in FPEA is voluntary, but highly recommended)

Credit/grade verification for 10th & 11th grade students

Contact our offices for additional enrollment requirements and transfer/credit validation fees if you are requesting admission for a student who will be entering 10th or 11th grade.

Fee calculator:	Add all students' tuitions:	\$ _____
	Subtract discounts:	- \$ _____
	Add credit verification charges & FPEA	+\$ _____

	Total due	_____



Veritas Academy

Family Application
2012-2013

Please fill out one form per family. This application must be fully completed and accompanied by all forms, fees, and documentation in order to proceed. Please print legibly or type your responses.

Date of Application: _____ How did you hear about Veritas Academy? _____

Father's Full Name _____ Place of employment _____ Home phone _____

Father's work phone _____ Father's cell-phone _____ Father's e-mail _____

Mother's Full Name _____ Place of employment ** _____ Home phone _____

Mother's work phone _____ Mother's cell-phone _____ Mother's e-mail _____

Marital Status _____ ** If mother is employed outside the home, please explain on the back or a separate sheet how the educational and childcare responsibilities will be met.

If family is currently an FPEA member, please provide member # _____

Address _____ City _____ State _____ Zip Code _____

Church Currently Attending _____ Pastor's Name _____ Attend regularly? Y N How long in attendance? _____

Has anyone in the family ever been investigated for or charged with child abuse or neglect or any related charges? Y N
(If YES, please explain fully on a separate sheet of paper and include copies of any court documents or related materials.)

Student 1 Full Name _____ Birth date _____ Grade Level for 12/13 _____

Student 2 Full Name _____ Birth date _____ Grade Level for 12/13 _____

Student 3 Full Name _____ Birth date _____ Grade Level for 12/13 _____

Student 4 Full Name _____ Birth date _____ Grade Level for 12/13 _____

We hereby certify that the answers and information on this application are true and correct. We understand that the Veritas Academy of Central Florida, Inc. (Veritas Academy) is a Christian organization, as put forth in its Philosophy of Education, and agree with that Philosophy. We understand and agree that Veritas Academy shall not be responsible for the education of our children. We understand that Veritas Academy will function as sole school of record while the student is enrolled at the academy. We understand and agree that we will meet and maintain all the requirements of and abide by the policies and philosophy of education of Veritas Academy. We understand and agree that negligence of these responsibilities may result in dismissal from Veritas Academy without refund; and that reinstatement is dependent upon reaffirmation to these standards, repayment of applicable fees, and acceptance by the Board of Directors. We agree that any photos/videos taken of our family members at any Veritas events may be used for promotional purposes. We release and hold harmless Veritas Academy of Central Florida, Inc. from any and all claims for loss, damage, and/or injury of any nature to any person or property resulting from Veritas Academy's programs or activities.

Father's Signature _____ Date _____

Mother's Signature _____ Date _____



Veritas Academy

Student Application
2012/2013

Please complete one form per student. ALL blanks MUST be completed.

Date of application _____

(Office use) AL _____

Student's Name: Last _____ First _____ Middle _____ Prefers to be called _____

Grade level for 11/12 _____ Birth date _____ Age _____ Sex _____ Last 4 digits of Social Security # _____ Ethnicity _____

Address _____ City _____ State _____ Zip Code _____

Home Phone _____ Student's Cell Phone _____ Student's Email _____

- Has student ever been involved in disciplinary action, suspension, expulsion from school or arrested? **Y N** (If yes, please attach an explanation.)
- Has student ever had a problem caused by the use of drugs, alcohol, unlawful behavior, negative peer pressure, etc.? **Y N** (If yes, please attach an explanation, or if you prefer, please note and you will be contacted for a verbal explanation.)

Is current school public, private or home school (registered with your county)? _____

If public or private school, please answer the following: Date withdrawn _____ Grades attended there _____

Name of school: _____ Complete address: _____

Were there any outstanding financial or other obligations to the school? **Y N** Were there any problems with the former school? **Y N**
(If either question is yes, please explain on a separate sheet.)

*** Records will be requested from the former school once your registration is accepted ***

Please give a brief history of this student's education:

GRADE	SCHOOL YEARS	TYPE OF SCHOOL*	NAME & LOCATION OF SCHOOL
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

* PU=PUBLIC, PR=PRIVATE, H=HOMESCHOOLED

Have you included a copy of this student's birth certificate? **Y N**

Have you included an original (blue) immunization form for this student showing all immunizations are up-to-date? **Y N**

Have you included an original (beige) school physical form that is less than 3 years old? **Y N**

If not, when will we receive these items? _____ (Please note that registration is not complete until these items are received.)

Office use only: Pd _____ Ck# _____ BC ___ IM ___ PH ___ T/RC ___ CP ___ IMdt _____ CoDt _____ Recs: Req _____ Recd _____



Veritas Academy

Parental Agreement

2012-2013

By signing, we attest that all answers submitted on this form are true and accurate and we agree to the following:

- As a condition for maintaining enrollment, I agree to submit true and accurate information at all times and will be bound to the responsibilities as listed in this application. I will assure that a letter of Withdrawal is submitted to our previous school when enrolling my child at Veritas Academy and understand my child is automatically withdrawn from Veritas Academy should he/she be enrolled elsewhere.
- Veritas Academy shall not be responsible for the education of students enrolled and I will provide all curricula and educational activities or tests along with associated costs.
- I hold harmless Veritas Academy from any and all claims of liability resulting from services provided or not provided, errors, omissions, or referrals made by Veritas Academy.
- I understand that if a student misses evaluations or testing, or is missing monthly reports, transcripts will be stamped Incomplete.
- My child may be removed from enrollment, or enrollment denied or rescinded, at the discretion of the School Administration.
- Veritas Academy reserves the right to review or request any information or records for the purpose of processing the Application, or obtaining transcripts or student records; and I agree to provide assistance in obtaining information or records for the same.
- **All fees will be paid as assessed and are non-refundable.** A tuition check that is returned as NSF will result in immediate dismissal from the school.
- Custody or guardianship of the student(s) is held solely by me/us, the natural or adoptive parent(s) or legal guardian(s) with whom the child lives. I/We, the legal guardian(s) or parent(s) of the student(s) in the application have not been convicted of child abuse, neglect or endangerment, and upon any incident of the same, occurring after this date, I/we will inform Veritas Academy.
- Monthly reports must be received by the 10th of each month. Non submission, late submission, or incomplete monthly reports will result in a **late notice and a \$20.00 fine**. Lack of response to the late notice will result in suspension/dismissal from the school on the 25th of the month.
- I understand that failure to comply with the school regulations and policies are cause for suspension/dismissal of student(s) with no refund of monies paid to the school. School records will then be stamped incomplete.
- In the event that a student is reinstated after a suspension, there will be a **\$50 reinstatement fine**. More than two suspensions will result in expulsion from the school.
- If I wish to withdraw my student(s) from Veritas Academy, I will immediately inform the school of my intent to withdraw and will fulfill all policies and requirements regarding withdrawal. All fees must be satisfied for records to be released.

As teachers of our enrolled children, we also agree to the following:

1. To teach the required 180 days of school per year.
2. To make available the student's work of inspection upon request of school staff.
3. To teach the required number of hours pertaining to grade level per year.
4. To maintain high quality academic standards using a recognizable program of study.
5. To teach minimum subject areas of Bible, math, history, science and English.
6. To keep the daily attendance and grades of each student in my class.
7. To submit a monthly report of daily attendance and average monthly grades.
8. To attend any meeting that the Administration deems necessary.
9. To complete an annual evaluation or standardized testing provided by Veritas Academy, the SAT, ACT or CPT, as deemed appropriate by the School.
10. To provide adult supervision for children up to and including the age of fifteen, during the school year.
11. To have all immunization records and physicals up to date and into the office by September 1 of the current school year, or accept our child's dismissal from the school with no refund.

I/We release Veritas Academy of Central Florida, Inc. from any and all responsibility and absolve them from any claim or loss, damage, or injury of any nature to person or property resulting from the school program. I/We also agree that the school shall not be liable for any loss or unintentional neglect or careless acts of any school personnel.

Father signature _____ Date _____

Mother signature _____ Date _____

Veritas Academy

Tentative Course Plan 2012-2013 High School Students

>>>PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

Student Name: _____ Grade: _____

Please complete one form for each HIGH SCHOOL student .

This form aids our Advisors in assisting you with credit planning at your consultation. Please provide as complete a plan as possible. If you are still deciding on a course, list it with a note to discuss further at the consultation.

(Note: It is not expected that all subject areas will be filled for each student. Please complete only the specific courses that your student will be taking for this school year.)

Subject Area	Course Title (ie: Algebra I)	Publisher/Curriculum	Instructor*	Credit**
ENGLISH				
MATH				
SCIENCE				
HISTORY				
BIBLE				
FOREIGN LANGUAGE				
PERFORMING ARTS				
PHYSICAL EDUCATION				
ELECTIVE				
ELECTIVE				
ELECTIVE				
ELECTIVE				

* Instructors may be a parent, group class (give name of group/school), video/satellite class, on-line/computer CD course, private tutor, dual enrollment, etc.

** Indicate either 1.0 or 0.5 credit for each course. Note: Veritas high school students are expected to earn a minimum of 6 credits per high school year (maximum of 9)

If your student has specific plans for Volunteer Service or Extra-Curricular activities for the upcoming school year, please note them below:

Veritas Academy

Tentative Course Plan 2012-2013
Elementary & Middle School Students

>>>PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

Student Name: _____ Grade: _____

Please complete one form for each ELEMENTARY OR MIDDLE SCHOOL student .

This form aids our Advisors in assisting you with planning at your consultation. Please provide as complete a plan as possible. If you are still deciding on a curriculum, list it with a note to discuss further at the consultation.

(Note: Elementary & Middle School students at Veritas are required to take the first five subjects listed below each year. The other blanks are available for those who want to add to the core subjects. FYI: Unit Studies and other curriculum that crosses subject areas is permissible – just note the curriculum in each subject area it covers.)

Subject Area	Publisher/Curriculum	Instructor*	Credit**
LANGUAGE ARTS (Incl. reading, writing, spelling, vocabulary)			
MATH			
SCIENCE			
HISTORY			
BIBLE			
PERFORMING ARTS			
OTHER			
OTHER			
OTHER			
OTHER			

* For middle school students taking high school level courses, indicate either 1.0 or 0.5 credit for each course

** Instructors may be a parent, group class (give name of group/school), video/satellite class, on-line/computer CD course, private tutor, dual enrollment, etc.